



City of Miami Gardens

Department of Community Development



2016-17 CDBG Public Services Program RFP

Request for Information (RFI)

General Information:

On March 28, 2016, the US Department of Housing & Urban Development released their 2016 Income Limits. This was after the publication of the City's 2016-17 Public Service RFP. Please see the updated income limits chart below. This chart **REPLACES** the chart on page 6 of the RFP Instruction document.

2016 Income Limits – Effective Date 3/28/2016								
Household Size	1	2	3	4	5	6	7	8
Moderate 80% AMI	\$39,800	\$45,450	\$51,150	\$56,800	\$61,350	\$65,900	\$70,450	\$75,000

Questions & Answers:

1. **Q: Does it matter how we label the original and the copies of the proposals?**
 A: No, you may stamp, print, or type the top of the cover page, but each agency must clearly denote which proposal is the “original” and which are the copies.

2. **Q: How do applicants determine the match? Can applicants only include the exact proportion of funding from other grants that is specifically for use in Miami Gardens and during the CDBG timeline? Or can applicants list all organizational or program funding?**
 A: How applicants determine the match is up to each applicant. Please refer to page 5 of the RFP Instructions document for more information. For the purposes of determining the minimum 1:1 match, agencies should list only the portion of funding from other sources and/or in kind donations that will be used specifically for the proposed Miami Gardens program.

3. **Q: Can the source of the matching funds be from services already being provided by the agency?**
 A: Yes. For example, if the agency is already providing meals on wheels to seniors 5 days a week, Monday thru Friday, and wishes to use City of Miami Gardens grant funds to expand that service to include meal delivery on the weekend, then the funds used for the regular week day meal delivery can be considered as match.

4. **Q: Will there be a penalty if an agency expends all funds prior to the September 30, 2017 contract termination?**
 A: No

5. Q: How many copies of the By-laws and policies and procedures do we need to include?

A: Please include the By-laws [and Articles of Incorporation] with each proposal submitted; the one marked “original” and all the copies. Only one (1) copy of the agency’s policies and procedures need to be submitted as part of the proposal marked “original”.

6. Q: How many agencies does the City of Miami Gardens fund?

A: The City does not set a limit on the number of proposals or agencies it will fund.

REMINDER –

**PROPOSALS ARE DUE NO LATER THAN 5:00 PM ON THURSDAY, APRIL 28th
AT THE CITY OF MIAMI GARDENS CITY HALL
COMMUNITY DEVELOPMENT DEPARTMENT
LOCATED AT:**

**18605 NW 27 AVENUE, SUITE 151
MIAMI GARDENS, FL 33056.**